

 <p><b>Chronic Illness</b></p>		<b>SC-CIP-1</b>
<b>EFFECTIVE DATE:</b> 02-11-18	<b>Summer Camp</b>	
<b>REVISED DATE:</b>		
<b>REVIEWED BY:</b> Management	<b>Policy</b>	

**PURPOSE:**

This policy establishes proper medical supervision and strategies pertaining to chronic illness in campers at Brimacombe.

**SCOPE:**

This policy is intended to support the needs of campers with chronic illness, and set protocols for parents/guardians, staff and campers at camp. All staff are required to review this policy annually, and review each individual camper-specific policy to ensure that all individuals are aware of the symptoms and emergency procedures for each identified camper.

**POLICY:**

When a child is under doctor's care and requires on-going medication or treatment it is considered a chronic illness. Illnesses such as allergies, asthma, diabetes, epilepsy etc. are considered chronic which simply means the child requires ongoing care. In most cases children with chronic illnesses attend Camp Brimacombe with no challenges.

**Chronic Illness Plans (CIP)**

The camper's parent/guardian will be responsible for completing Camp Brimacombe's Chronic Illness Plan (CIP) form if their camper has a chronic illness, within 48 hours of registering for camp. The camper's parent/guardian may be contacted for clarification and/or further questions, and both the camper's parent/guardian and Camp Director must sign off on the final plan.

*Each CIP will include:*

- A description of the child's illness
- Recent photo of the camper

- Monitoring and avoidance strategies
- Signs and symptoms of illness
- Action(s) to be taken by staff
- Consent for medication administration
  - Parent/guardian consent for camper to self-administer
  - Parent/guardian consent for staff to administer
- Emergency contact information including parent/guardian, alternate contact and emergency services/911
- Medication details
  - Expiry date
  - Dosage details and timing
- Storage details
  - While onsite
  - At the end of the day

#### *Storage of CIP's and medication:*

CIPs will be listed in the following places:

- Securely posted in the main office
- Placed in Camper's file within the Counselor's group binder
- Placed within the medication bag

Medication will be stored:

- If remaining at camp for the week
  - In the carrying bag on the designated carrier
  - In a locked medication box within the office

It is the responsibility of the parent/guardian to ensure their Camper's medication makes it to camp each morning. The parent/guardian must physically hand the medication to their Camper's Counsellor each morning, and physically pick up the medication from the Counsellor at the end of the day. In the event that the medication is remaining at Brimacombe for the duration of camp, the Counsellor will ensure the medication is picked up from the office each morning, and returned each evening.

### **Training**

The Camp Director will train all staff on the procedure to follow pertaining the Camper's specific Chronic Illness. The Camper's guardian can relay any pertinent steps or material for training, specific to their Camper to the Camp Director, who will then train their staff. All staff will sign off on training once completed.

Training will cover how to:

- Recognize the signs and symptoms
- Administer medication properly

### **Standards for Medication**

- Labelled with campers name
- Dosage amount(s) and time(s)
- Be in the original container(s)

- If over the counter, the medicine must be accompanied by a doctor's note with precise dosage and time details

**When a Family Does Not Provide Medication**

If a camper has been identified as having a chronic illness requiring medication, supporting medication must be provided. Campers who arrive without their prescribed medications, or in a manner that does not meet requirements, will not be admitted into Camp until the medication is provided.